



## Specifications Writer

SP+A, an award-winning architecture, engineering and interior design practice, is seeking a Specifications Writer to provide technical support to the design team during the construction document phases on all projects.

This position works in partnership with other in-house spec writers, architects and engineers to provide guidance on use of proposed building products and materials, their suitability for the intended application, and suggests alternatives when appropriate. The individual will be responsible for writing, editing, and coordinating specifications and related written construction documents for a variety of building types and construction types, including K-12, municipal, public safety, civic projects, corporate interiors and more. The position produces coordinated technical and Divisions 00 and 01 specifications and documents for projects and assists in assuring these requirements are fulfilled in construction phase of projects. They will assist teams in preparation of addenda and respond to construction administration staff to review submittals, substitution requests, and specifications related to RFI's.

Ideal candidates will have a bachelor's degree, in Architecture, Architectural Technology, Engineering, Construction Management or related field. Individuals must have the ability to work across multiple projects simultaneously and effectively communicate across disciplines at various design phases and levels of development. Basic knowledge of building materials and codes, construction techniques, as well as building material characteristics, performance, and compatibility is helpful.

SP+A is in office 5 days per week. We're eager to learn more about your qualifications and interest in joining our team! Please submit your resume and portfolio to: [info@silverpetrucelli.com](mailto:info@silverpetrucelli.com)

*SP+A is committed to generating opportunities for next-generation architects, engineers and designers to tackle projects with attention to design and technical excellence. We believe the differing backgrounds and experiences of our staff enriches our design process. Appreciating the value of homegrown talent, we promote an inclusive work environment in which everyone can achieve their full potential. We are organized internally to support and mentor individual development, promoting the advancement of the entire organization. We often play revolving project roles, taking the responsibility our clients place in us very seriously. Our projects are a testament to our values and tell our story.*